



www.KalamazooPromExpo.com

Exhibitor Registration Form
Sunday, March 1, 2009
11:00 a.m. – 3:00 p.m.
Radisson Plaza Hotel & Suites, Downtown Kalamazoo, MI

Company Name _____

Contact Name _____

Company Address _____

City _____ State _____ Zip _____

Contact E-mail _____

Contact Phone Number _____ Fax _____

Terms & Conditions

- Payment in full is required to reserve space. No partial payments are allowed.
- Checks must be received by February 15, 2009. Please make checks payable to Birch River Group. Booths are available on a first come first serve basis, so don't delay.
- Booth spaces cannot be purchased the day of the event.
- Be creative and fit into the Prom Expo theme, A NIGHT IN PARIS. You are encouraged to bring sample items, informational materials, and visual items at your booth.
- Please provide your own transportation or labor of expo materials to and from the exhibit site. If you setup an un-manned booth, we will not be held responsible for your booth or items.
- Tear down and removal of exhibit is not allowed before the event has closed.
- E-mail your logo to Jennifer@BirchRiverGroup.com immediately upon confirmation.
- An informational packet regarding all information for vendors/exhibitors will be sent out after payment and this agreement is complete.

Signature: _____ Date: _____

By signing this contract you agree to the terms and conditions of this agreement.

Return completed application with payment of \$250.00 booth fee to:

Kalamazoo Weekly Newspaper
Prom Expo 2009
125 West Michigan Avenue
Galesburg, Michigan 49053

Ph: (269) 484-6397 Ext. 202

Fax: (269) 665-0096

Kalamazoo Weekly
Newspaper